

Northeastern York County Sewer Authority

July 22, 2024

The Northeastern York County Sewer Authority met on Monday, July 22, beginning at 7:00 PM at 200 North Main Street in Mt. Wolf.

Authority members and others in attendance were:

Mt. Wolf Borough

Patti Fisher
Anya Barlett

Manchester Borough

East Manchester Township

Tyler Kramlick
Tom Beakler

Members absent: Dale Benedick, Judy Hilliard, Manchester Borough

Engineer: Chris Toms of CS Davidson, Inc. (absent)

Solicitor: Peter Ruth of Stock & Leader

Office Manager/Recording Secretary: Desiree Boorujy

Visitors/Employees: Employee Peter Nestlerode; William Shutt, Jr., of Manchester Borough; Jamie Schlesinger and Garrett Moore from PFM Financial Advisors.

Pledge of Allegiance

Agenda

A Kramlick/Barlett motion was made to approve the agenda with the following amendments: Under Operations Report add item F. 2023 Audit Report Acceptance; Under Solicitor's Report add item E. Signing of RES Agreement. The motion passed unanimously.

Minutes

A Kramlick/Barlett motion was made to approve the minutes from the June monthly meeting with the following correction: Delete "Absent" from behind Peter Ruth's name, as he was in attendance. The motion passed unanimously.

Correspondence/Visitors

Dean Kohr, East Manchester Township; William Shutt, Jr. from Manchester Borough

Mr. William Shutt, Jr. attended the meeting to discuss the results of the inspection for illegal connections at his property on Loucks Street. He described the unique drain setup for the shower located in his basement, which ultimately discharges to a floor drain. The floor drain, according to the Authority's Rules & Regulations, must be permanently sealed to prevent storm water from potentially entering the public sewer system. According to Mr. Shutt, the repair would be extremely costly, as there is no reasonable option for rerouting the shower drain. The discussion is tabled until next month, pending an in-person visit to the property from Tom Beakler, Pete Nestlerode, and Bob Kling to view and discuss a resolution that would satisfy the Authority and the property owner.

Operations/Administration Report

Jamie Schlesinger and Garrett Moore from PFM Financial Advisors presented two actions for the board's consideration.

1. Consider moving funds from the \$10M loan from the PLGIT account that are earning positive arbitrage, which has to be paid back to the IRS to a Demand Deposit account. This new account would be a US Treasury bond for local governments that are tax exempt, and there would be no arbitrage impact. The Authority would then be able to keep the earned interest on the funds.
2. If the loan is not used on projects within the next two years, the Authority will need to pay off the debt.

There would be a quarterly review to discuss the status of projects with bond counsel and PFM to determine any next steps.

After discussion and consideration, **A Kramlick/Beakler motion was made to move funds from the PLGIT Prime account to a Demand Deposit SLGS account. The motion passed unanimously.**

Desiree Boorujy reviewed items on the Administration report:

2023 Financial Audit – A Kramlick/Beakler motion was made to accept the 2023 Audit. The motion passed unanimously.

PLGIT Accounts – The PLGIT accounts are due to mature on July 31. The board decided to keep the funds liquid, as they are currently, and not to reinvest them in CDs. Now that the large loan payments have been made for the year, Desiree was directed to perform a financial review to consider moving additional funds, at her discretion and up to \$400,000, from the Operating Account to the PLGIT account to earn a higher interest rate.

LSA Grant Reimbursement – Desiree expects to submit all necessary documents for the grant reimbursement this week.

Credit Card Payments – In order to be compliant with PCI laws, office staff will no longer be accepting credit card or check payments by phone effective September 1. The next quarterly bill will alert customers to this change, which may be inconvenient to those customers who regularly pay over the phone, but is necessary for their safety and the Authority's safety.

1035 Locust Point Road LLC – This entity has paid \$76,000 for tapping fees for 20 EDUs for this property.

Sheetz Land Development Plan – These plans were previously approved contingent upon receipt of the Shared Use Agreement, which has now been received. The plans were signed this evening.

Pete Nestlerode reviewed the Maintenance/Operations Report:

Maintenance & Repairs

- An automatic gate was installed by Security Fence at the Mount Wolf plant. Currently, the gate can be opened and closed using a garage door opener, but installation of a keypad is being considered.
- Plant staff have been unable to haul sludge to the farm due to the aggator being out of commission, while we are waiting to receive a part to complete a repair. In the meantime, sludge is being hauled to Springettsbury Township WWTP. Initially, 3 loads per day were allowed, but the township has decreased the allowance to 2 loads per day. Our digesters (?) are getting full and we will need another option ASAP. Pete will look into other facilities who might transport sludge for us. This is expected to be costly, but can't be helped.
- Grit building – it was recently discovered that the grit collection system may not have been working properly from the time of installation or the settings may have been incorrect. There is a deep layer of more than a foot of grit in the basin (?) that needs to be cleaned out. Pete is gathering quotes to have the grit cleaned out, as it isn't safe for staff to access and clean.
- PA DEP performed surprise inspections at both plants in July. There were no concerns found.

Solicitor's Report

Resolution 2024-2 – A Beakler/Barlett motion was made to approve Resolution 2024-2 Small Bills & Change, which will no longer allow cash to be an acceptable form of payment in the office.

Advertise Sinking Springs Farm Lease – The farm lease was put out to bid with a due date of our August meeting. StarRock Farms has expressed interest in re-renting the farm and has been provided bidding documents.

Canal Road Pump Station – The owner of this property is generally amenable to signing the Deed in Lieu of Condemnation so that the property's acreage is corrected for his tax purposes. Attorney Ruth is hoping to hear back from him prior to the August board meeting.

Musser Run Pump Station – Attorney Ruth is still working with this property owner to resolve the temporary and permanent easement required at this pump station and to accommodate further Area 2 work.

RES Agreement – Updated documents were received, reviewed, and executed at tonight's meeting. The sale of the .49 acre easement for \$4,000 was approved at the April meeting.

Illegal Connections – From the most recent list of non-compliant property owners provided to Attorney Ruth, only one remains outstanding. He will continue pursuing compliance.

Engineer's Report – The report provided by Chris Toms, in his absence, was reviewed. Nothing new to report since last month.

Treasurer's Report

Payment of Invoices – A Kramlick/Beakler motion was made to approve the invoices as presented. The motion passed unanimously.

Requisitions – None.

At 8:35 PM an Executive Session was held to discuss personnel issues.

The regular meeting reconvened at 8:59 PM.

Adjournment - With nothing further to discuss, a Beakler/Barlett motion was made to adjourn the meeting at 8:59 PM. The motion passed unanimously.

NEXT REGULAR MEETING – Monday, August 26, 2024.